

# **SCSC By-laws Appendix B**

## **Board of Directors Special Election Time-line**

In the event of a vacancy of a Director, a special election shall be conducted in accordance with these procedures to elect a substitute Director, who shall serve for the remainder of the unexpired term.

No absentee ballots shall be used in any Special Election. Candidates are not required to personally appear at any meeting in order to be elected.

The Special Election procedure and time-line shall be as follows:

- First General Meeting following the vacancy in a Board position

The Board of Directors shall report any vacancy on the Board to the membership at the first General meeting following the creation of the Board vacancy, and shall announce that nominations to fill the vacancy must be received by the Elections Committee not later than fourteen (14) days prior to the next General Meeting.

- Fourteen (14) days prior to the Second General meeting following the vacancy

All Written nominations for Board of Directors candidates must be received by the Elections Committee by this date. The Elections Committee shall determine the eligibility of all candidates for the vacancy, consistent with the Bylaws of the Club.

- Second General Meeting following the vacancy in a Board position

The Elections Committee shall announce the names of all candidates, and shall report its findings regarding the eligibility of Director candidates to the membership.

Challenges to any candidate for Director must be received by the Elections Committee no later than one (1) Week after this date.

- Third General Meeting following the vacancy in a Board position

The Elections Committee shall report to the Membership its findings regarding any candidate whose eligibility to serve as a Director was challenged by any member. Only those candidates eligible for election as determined by the Elections Committee shall be placed on the ballot, unless the Membership rejects the report of the Elections Committee. If the Membership rejects the Election Committee report relating to the eligibility of any candidate for Director, the matter shall come before the Membership and be decided by a majority vote prior to the election.

Election of Directors to fill a vacancy shall this meeting. Candidates may, but are not required, to address the membership prior to the election.

In the event the Chairman of the Board of Directors and the Administrator agree that due to an emergency or other exigency the meeting cannot be conducted, the election shall occur at the General Meeting to be held on the following Tuesday.

*Adopted December 2, 2014*